

M.O.M. : 6 March 2020

IQAC -Internal Quality Assurance Cell

Attendees: Committee Members

Name	Company / Organization	Designation
Shri. Ashish Mishra	AGI	Management Representative
Ar. Rita Nayak	ACA	Principal /Head of the Institute
Ar.Rasika Chodankar	ACA	IQAC Coordinator (Senior faculty)
Ar. Ranjeeta Potpose	ACA	Associate Professor
Ar.Swati Ray	ACA	Associate Professor
Er. Jignesh Vanjara	ACA	Assistant Professor
Ar Varsha Swar	ACA	Assistant Professor
Ar Shruti Pandit	ACA	Assistant Professor
Ar Urvashi Purohit	ACA	Assistant Professor
Ms. Seema Kedia	ACA	Administrative Officer
Ms. Adita Shetty	ACA	Student Nominee
Mr Siddhesh Kadam	ACA	Alumni Nominee
Ar. Gurunath Dalvi	Independent	Ex Principal LSR College, Senior Academician
Ar. Samir Hingoo	Hingoo Associates	Practicing Architect (Industry Nominee)
Ar. Sukumar Dharmadhikari	Designers Combine	Practicing Architect (Industry Nominee)

Date: 6.03.2020

Venue/Mode: 6th floor Board Room

Time : 11.30am

Agenda:

- 1 Welcome address
- 2 Update on BDF
- 3 Update on Academics
- 4 Update on ISO
- 5 Update on IDC-IDRC
- 6 Update on New PG Program
- 7 Any other item with the permission of chair


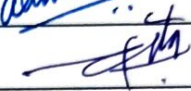




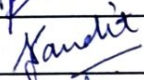
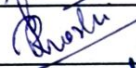
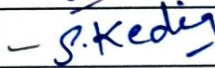
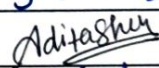
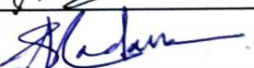



The following are the minutes of the meeting of the Inaugural IQAC :

Sr. No.	Description	Decisions/ Suggestions by	Remarks
1	Welcome address	Ar.Rita Nayak	NA
2	All the committee activities and events were discussed. The students' progress and works were also discussed including the success of BDF 2019. elaborately. IQAC Coordinator was introduced to all members	Ar.Rita Nayak	Appreciated by all

3	Members were briefed about their role in the IQAC committee, Review of academic progress and introduction to COPO Suggestions for incorporating the NAAC suggested COPO mapping of the academic curriculum and its outcome were discussed and	Ar.Rasika Chodankar	Faculty Ar. Urvashi Purohit and Ar. Shruti Pandit were working to take it ahead
4	Student issues regarding quality of work, absenteeism, and discipline were discussed. Further the idea of student and faculty feedback on the course conducted ere important and to be incorporsted as part of COPO mapping was discussed.	Ar. Gurunath Dalvi	NA
5	ISO Initiated Initiation of ISO Agenda for ISO was discussed. Its importance as a Quality check and for systems to be in place was explained. The process flow and working were discussed. The framework and hierarchy was understood. The roles and responsibilities of process ownwers were also discussed. Audit to be conducted soon for approval.	Er. Jignesh Vanjara (MR)	Process owners identified and processes in place. Audit is expected in coming 10 days
6	Research: Initiation of IDRC The theme for IDC was discussed and decided to keep same for IDRC – IDC. Paper presentation and publication ideas were discussed.	Ar.Rita Nayak	Appreciated by all
7	Processing for M Arch The paperwork and process for initiation of M. Arch course was discussed. The roles and responsibilities were also discussed.	Ar.Rita Nayak	Appreciated by all
8	Involvement of Practicing professionals and their involvement was sought to increase the quality of awareness Resource people from the industry were proposed by the member with their contact details for value addition towards curriculum.	Ar. Sukumar Dharmadhikari	To which the list of architects called for seminars and workshops was presented.

9	Next date of meeting will be decided by the Principal, and will be conveyed by the IQAC coordinator	Ar. Rasika Chodankar	To be decided- Nov-Dec
10	Meeting ended with Vote of Thanks to all the members	Ar. Rasika Chodankar	NA

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Shri. Ashish Mishra	Management Representative	
Ar. Rita Nayak	Principal	
Ar. Rasika Chodankar	IQAC Coordinator (Senior faculty)	
Ar. Ranjeeta Potpose	Associate Professor	
Ar. Swati Ray	Associate Professor	
Er. Jignesh Vanjara	Assistant Professor	
Ar. Varsha Swar	Assistant Professor	
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Ar. Sukumar Dharmadhikari	Practicing Architect (Industry Nominee)	

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Prepared by
Ar. Ranjeeta Potpose
Academic Committee Head



Approved by
Ar. Rita Nayak
Principal