

M.O.M. : 5 November 2019

IQAC -Internal Quality Assurance Cell
Inaugral Meeting

Attendees: Committee Members

Name	Company / Organization	Designation
Shri. Ashish Mishra	AGI	Management Representative
Ar. Rita Nayak	ACA	Principal /Head of the Institute
Ar.Rasika Chodankar	ACA	IQAC Coordinator (Senior faculty)
Ar. Ranjeeta Potpose	ACA	Associate Professor
Ar.Swati Ray	ACA	Associate Professor
Er. Jignesh Vanjara	ACA	Assistant Professor
Ar Varsha Swar	ACA	Assistant Professor
Ar Shruti Pandit	ACA	Assistant Professor
Ar Urvashi Purohit	ACA	Assistant Professor
Ms. Seema Kedia	ACA	Administrative Officer
Ms. Adita Shetty	ACA	Student Nominee
Mr Siddhesh Kadam	ACA	Alumni Nominee
Ar. Gurunath Dalvi	Independent	Ex Principal LSR College, Senior Academician
Ar. Samir Hingoo	Hingoo Associates	Practicing Architect (Industry Nominee)
Ar. Sukumar Dharmadhikari	Designers Combine	Practicing Architect (Industry Nominee)

Date: 5.11.2019

Venue/Mode: 6th floor Board Room

Time : 11.30am

Agenda:

- 1 Welcome address
- 2 Introduction to IQAC Structure and of all committee members
- 3 Objectives, Benefits, and importance of IQAC
- 4 Discussion on BDF
- 5 Any other item with the permission of chair

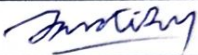



The following are the minutes of the meeting of the Inaugural IQAC :

Sr. No.	Description	Decisions/ Suggestions by	Remarks
1	Welcome address and Introduction to IQAC Structure and of all committee members	Ar.Rita Nayak	Appreciated by all
2	Objectives, Benefits, and importance of IQAC were presented to all members. The Institute's Perspective Plan and the importance of NAAC accreditation were described elaborately. IQAC Coordinator was introduced to all members	Ar.Rita Nayak	NA
3	Members were briefed about their role in the IQAC committee, IQAC road map was explained. Institute progress monitoring and updates to be shared with all stakeholders was discussed.	Ar.Rasika Chodankar	NA
4	Suggestion: Representative of Parents' of students currently studying in the Institute to be added to the stakeholder members.	Ar. Gurunath Dalvi	NA

5	Initiation of ISO Agenda for ISO was discussed. Its importance as a Quality check and for systems to be in place was explained. All the above concerns of tracking attendance, curriculum, fees and other activities shall be appropriately mapped and shall help creating database for the near future.	Shri Ashish Mishra	Appreciated by all
6	Discussion on Borivali Design Fair 2019. The BDF 2019 was discussed and the members for the team formulation was decided as per the various activities.	Ar.Rita Nayak	NA
7	Research: Initiation of IDRC With an impetus on research in NAAC and due to the success of IDC, it was proposed that a Research Conference to be started for the benefit of our students and faculty to achieve global outreach It was proposed to be called - International Design and Research Conference.- IDRC	Ar.Rita Nayak	Appreciated by all
8	Seminar and workshop resource people. Resource people from the industry were proposed by the member with their contact details for value addition towards curriculum.	Ar.Rasika Chodankar	Appreciated by all
9	Student representative suggested more hands-on & exposure to practical aspects of learning.	Adita Shetty	Site visits for technical subjects, possibilities of collaborations with applied arts, and introduction of co-curricular clubs were shared.
10	Alumni member suggested multidisciplinary collaborations, e.g. Civil engineering stream and architecture to help in future practice	Ar.Siddhesh Kadam	Appreciated by all
11	Suggestion: Industry collaborations to enhance faculty learning (FDP-based lectures by industry experts).	Ar.Sukumar Dharmadhikari	Appreciated by all
12	Involvement of Practicing professionals, in a formal way, with an MOU, was suggested as initiated earlier	Ar.Rita Nayak	Appreciated by all

13	Next date of meeting will be decided by the Principal, and will be conveyed by the IQAC coordinator	Ar. Rasika Chodankar	To be decided
14	Meeting ended with Vote of Thanks to all the members	Ar. Rasika Chodankar	NA

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Prepared by
Ar. Ranjeeta Potpose
Academic Committee Head



Approved by
Ar. Rita Nayak
Principal